

Town of Mount Morris

Special Town Board Meeting Minutes

April 2, 2026 – 5:00 PM

Purpose: Opening of Cemetery Mowing Bids

CALL TO ORDER

Supervisor **David DiSalvo** called the meeting to order at **5:00 PM**.

IN ATTENDANCE:

Supervisor David DiSalvo

Deputy Supervisor Don Huff

Councilmember Nate Guzzardi

Councilmember Karl Schrier

Town Clerk Chelsey Woodworth

ALSO PRESENT:

Chris Shafer – Shafer landscaping

OPENING OF CEMETERY MOWING BIDS

The Town Board opened and reviewed bids received for cemetery mowing services.

Bids Received:

1. Oatka Creek Property Maintenance

- Seasonal contract including unlimited mowings
- Weekly/biweekly trimming of headstones
- Spring and fall cleanup
- Total Bid: \$39,500 (paid in six monthly installments)

2. Schaefer Landscaping

- Mowing and trimming of both cemeteries
- Frequency not to exceed one visit per week
- In accordance with bid specifications
- Total Bid: \$39,500

3. MB Property Brothers

- Comprehensive maintenance including mowing, trimming, edging, fertilization, aeration, pruning, and repairs
- Additional services such as tree maintenance and inspections
- Total Bid: \$78,000

DISCUSSION

- The Board noted that two bids (Oatka Creek Property Maintenance and Schaefer Landscaping) were submitted at the same amount of \$39,500.
- It was determined that these bids require further review to ensure they are comparable and compliant with bid specifications.
- Discussion included prior satisfactory performance of Oatka Creek Property Maintenance.
- A representative from Schaefer Landscaping was present and provided input regarding their bid and experience.

ACTION TAKEN

The Board agreed to submit the two comparable bids to the Town Attorney for review before making a final award decision.

No award decision was made at this meeting.

ADJOURNMENT

Motion to adjourn made by Supervisor DiSalvo, **seconded** by Deputy Supervisor Huff.

Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Schrier) | No 0 — Motion Carried

The meeting was adjourned at **5:05 PM**.

Respectfully Submitted,

Chelsey Woodworth
Town Clerk