

# Town of Mount Morris

Special Town Board Meeting Minutes

April 2, 2026 – 5:00 PM

Purpose: Opening of Cemetery Mowing Bids

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## CALL TO ORDER

Supervisor **David DiSalvo** called the meeting to order at **5:00 PM**.

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## IN ATTENDANCE:

Supervisor David DiSalvo

Deputy Supervisor Don Huff

Councilmember Nate Guzzardi

Councilmember Karl Schrier

Town Clerk Chelsey Woodworth

## ALSO PRESENT:

Chris Shafer – Shafer landscaping

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## OPENING OF CEMETERY MOWING BIDS

The Town Board opened and reviewed bids received for cemetery mowing services.

### Bids Received:

#### 1. Oatka Creek Property Maintenance

- Seasonal contract including unlimited mowings
- Weekly/biweekly trimming of headstones
- Spring and fall cleanup
- Total Bid: \$39,500 (paid in six monthly installments)

#### 2. Schaefer Landscaping

- Mowing and trimming of both cemeteries
- Frequency not to exceed one visit per week
- In accordance with bid specifications
- Total Bid: \$39,500

#### 3. MB Property Brothers

- Comprehensive maintenance including mowing, trimming, edging, fertilization, aeration, pruning, and repairs
- Additional services such as tree maintenance and inspections
- Total Bid: \$78,000

## DISCUSSION

- The Board noted that two bids (Oatka Creek Property Maintenance and Schaefer Landscaping) were submitted at the same amount of \$39,500.
- It was determined that these bids require further review to ensure they are comparable and compliant with bid specifications.
- Discussion included prior satisfactory performance of Oatka Creek Property Maintenance.
- A representative from Schaefer Landscaping was present and provided input regarding their bid and experience.

## **ACTION TAKEN**

The Board agreed to submit the two comparable bids to the Town Attorney for review before making a final award decision.

No award decision was made at this meeting.

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## **ADJOURNMENT**

**Motion** to adjourn made by Supervisor DiSalvo, **seconded** by Deputy Supervisor Huff.

**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Schrier) | No 0 — Motion Carried

The meeting was adjourned at **5:05 PM**.

Respectfully Submitted,

Chelsey Woodworth  
Town Clerk