

TOWN OF MOUNT MORRIS

ORGANIZATIONAL MEETING JANUARY 2, 2025

PRESENT

Supervisor: David DiSalvo

Deputy Supervisor: Don Huff

Councilmembers: Joe Rawleigh and Jeff Coniglio

Excused: Councilmember Nate Guzzardi

Others in Attendance:

Milton Smith, Spencer DiSalvo (Town Highway Department)

Shawn Grasby (Town Code Enforcement Officer)

Community Members in Attendance:

Pete DiSalvo

Carl Swanson

CALL TO ORDER

The meeting was called to order at 5:00 PM by Supervisor David DiSalvo at the Mount Morris Town Hall. Supervisor DiSalvo led the Pledge of Allegiance.

MEETING SCHEDULE

Supervisor DiSalvo proposed setting the Monthly Meetings on the 3rd Thursday of each month at 6:00 PM. There were no objections.

Motion: Deputy Supervisor Huff moved to set the Monthly Meetings for the 3rd Thursday of each month at 6:00 PM. Councilmember Rawleigh seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

OFFICIAL NEWSPAPER

Clerk Woodworth proposed adding the **Democrat and Chronicle** as a secondary official newspaper. The Board members agreed to this addition.

Motion: Deputy Supervisor Huff moved to add the Democrat and Chronicle as a secondary official newspaper. Councilmember Coniglio seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

ORGANIZATIONAL LIST

Clerk Woodworth reviewed updates to the Organizational List, including:

- Reappointing **Kitt Ceronie** to the Board of Assessment Review (term expires 2029).
- Reappointing **Phil Race** to the Planning Board (term expires 2028).

Councilmember Coniglio also added that his name was misspelled. It should be Jeffery Coniglio.

The Board discussed and confirmed these updates. Supervisor DiSalvo assured that corrected hard copies of the list would be distributed.

Motion: Deputy Supervisor Huff moved to approve the Organizational List with updates, including corrections and reappointments. Councilmember Rawleigh seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

PAY SCALE

Supervisor DiSalvo reminded the Board that the proposed pay scale was included in the approved budget.

Motion: Councilmember Rawleigh moved to approve the pay scale as outlined in the 2025 budget. Councilmember Coniglio seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

GARBAGE RATES

Councilmember Rawleigh suggested revisiting the vote on raising garbage rates by \$1 per ticket. Supervisor DiSalvo noted that the Board had already addressed this matter during their November discussions. Clerk Woodworth added that holding another vote could be an option if it would provide added reassurance to all members.

Motion: Councilmember Rawleigh moved to increase garbage rates by \$1 per ticket effective immediately. Deputy Supervisor Huff seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

HIGHWAY SUPERINTENDENT

Milton Smith inquired about the residency requirement for the Highway Superintendent position. Supervisor DiSalvo clarified that applicants must reside within the Town or within 15 minutes of call-in. He also explained that the position is not governed by Civil Service, allowing the Town to define specific requirements.

The Board discussed advertising the position and agreed on the proposed conditions.

Motion: Deputy Supervisor Huff moved to approve a memorandum of understanding appointing Milton Smith as the Temporary Highway Superintendent. Councilmember Coniglio seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

ADDITIONAL DISCUSSIONS

Carl Swanson asked if he was still a member of the Traffic Safety Committee. Supervisor DiSalvo confirmed that he remains on the committee.

Supervisor DiSalvo also reminded the Board about the upcoming Traffic Safety Committee meeting.

Clerk Woodworth raised the need to adjust the pay for members of the Board of Assessment Review. Supervisor DiSalvo recommended addressing this item at the next meeting.

ADJOURNMENT

Motion: Councilmember Rawleigh moved to adjourn the meeting at 5:05 PM.

Councilmember Coniglio seconded the motion.

Vote: Aye 4 (DiSalvo, Huff, Rawleigh, Coniglio) | No 0

Outcome: Motion Carried.

This meeting was adjourned at 5:05 PM

Respectfully submitted,

Chelsey Woodworth

Town Clerk

ATTACHMENTS

- **Organizational List 2025**
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TOWN ORGANIZATIONAL LIST 2025

Supervisor	David DiSalvo
Councilmember/Deputy Supervisor	Don Huff
Councilmember	Joe Rawleigh
Councilmember	Nate Guzzardi
Councilmember	Jeffery Coniglio
Highway Superintendent	
Deputy Highway Superintendent	Milt Smith
Town Clerk/Tax Collector	Chelsey Woodworth
Deputy Town Clerk	Patricia Hill and Kaylee Leone
Registrar	Chelsey Woodworth
Deputy Registrar	Patricia Hill
Marriage Official	Chelsey Woodworth
Attorney	Hodgson Russ LLP
Town Justice	Bob Ossont
Town Justice	David Provo
Justice Clerk	Laurie Button
Account Clerk/Financial Officer	LaDelfa, Schroeder,& Walker, PC
Town Assessor Assessor's Assistant	Brian Knapp Stephanie Knapp
Zoning and Code Officer	Shawn Grasby
Historian	Francine LoVerde
Chairman Board of Assessment Review	
Chairman Board of Appeals	Kevin Fahey
Chairman Planning Board	Jim Patrick
Official Newspaper	Livingston County News
Secondary Official Newspaper	Democrat and Chronicle
Official Depository	Five Star Bank
Second Official Depository	Community Bank
Town Constable	Edward Kennedy

Town Constable	Neil Swanson
Town Constable	Sam Maggio
Town Rep. to Liv. Cty. Planning Board	Cathie Gehrig
Town Rep. to Liv. Cty. Traffic Safety Board	Carl Swanson
Cleaner	Christina Guillod
Cemetery Sexton	Jenny Thomas
Town Engineer	MRB Group
Transfer Station Manager	Kitt Ceronie

2025 COMMITTEES

Chief Financial Officer	David DiSalvo
Grants/Technologies	Chelsey Woodworth, Entire Board
Highway, Equipment Repair, Water/Sewer, Ambulance, Solar	Don Huff, David DiSalvo
Planning & Zoning, Public Safety Courts, Solar	Joe Rawleigh, David DiSalvo
Recycling, Solid Waste, Cemeteries, Solar	Nate Guzzardi, David DiSalvo
Economic Development, Tourism, Parks, Recreation, Solar	Jeffery Coniglio, David DiSalvo

<u>Planning Board</u>	<u>Term Expires</u>
Larry Woodworth	2027
Jim Patrick	2025
Joel Clester	2028
Phil Race	2029
Brianna Rawleigh	2029

<u>Assessment Review Board</u>	<u>Term Expires</u>
Phillip Race	2027
Shawn Grasby	2026
Sam Cipriano	2025
Barb DeMay	2025
Kitt Ceronie	2029

<u>Zoning Board of Appeals</u>	<u>Term Expires</u>
Kevin Fahey	2028
Lauren Berger	2028
Chad Woodworth	2028
Shawn Forrester	2028
Amy Ceronie	2028

Assessor Brian Knapp– 6 year term expires 9/30/2025

- *Chairman for first meeting (can be changed by board)
- Minutes must be submitted to the Town Clerk within 30 days after every meeting
- Town Clerk must be notified before all meetings