

**TOWN OF MOUNT MORRIS  
REGULAR BOARD MEETING MINUTES**

**Date:** June 26, 2025  
**Time:** 6:00 PM  
**Location:** Mount Morris Town Hall

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**IN ATTENDANCE:**

Supervisor David DiSalvo  
Deputy Supervisor Don Huff  
Councilmembers: Jeff Coniglio, Joseph Rawleigh, Nate Guzzardi  
Attorney: Matthew Liponis  
Acting Highway Superintendent: Milton Smith  
Transfer Station Manager: Kitt Ceronie  
Town Clerk: Chelsey Woodworth  
MEO: Spencer DiSalvo  
Village Mayor: Kelly Bacon

**ALSO IN ATTENDANCE:** Carl Swanson, Gretchen Saunders, Pete DiSalvo, Karl Schrier, Patrick Scully, Krik Christophel, Bill Manthey, Wade Snyder

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**CALL TO ORDER**

Supervisor DiSalvo called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

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**APPROVAL OF MEETING MINUTES**

**Regular Meeting – May 15, 2025:**

Motion to approve the minutes from the regular meeting dated May 15, 2025 by Councilmember Rawleigh, seconded by Councilmember Coniglio.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

**Special Meeting – May 21, 2025:**

Motion to approve the minutes from the special meeting dated May 21, 2025 by Deputy Supervisor Huff, seconded by Councilmember Coniglio.

**Vote:** Aye 4 (DiSalvo, Huff, Coniglio, Guzzardi) | Abstain 1 ( Rawleigh) | No 0

**Motion Carried**

**Special Meeting – June 17, 2025:**

Motion to approve the minutes from the special meeting dated June 17, 2025 by Deputy Supervisor Huff, seconded by Councilmember Rawleigh.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

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**MEO POSITION**

The MEO position was offered to two candidates. One declined due to a better offer from his current employer, the second due to personal reasons. There is another candidate, but he recently had some medical issues and is not available to work as of now. The board agreed to continue advertising in the *Shopper* and *Penny Saver*.

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**INTERMUNICIPAL AGREEMENT – STATE SNOW & ICE**

Tabled until clarification is received. Acting Highway Superintendent Milt Smith will follow up with the county next week. The agreement is not due until the end of July.

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## BUDGET

Supervisor DiSalvo announced that the board will be beginning preliminary work and that he is awaiting solid figures from EDF regarding reclassification of properties and PILOT fund transfers.

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## SUPERVISOR REPORT

Supervisor DiSalvo advised the board that he spoke with the bank to explore higher interest earning options for the highway funds received from solar for road repairs.

Motion to approve the Supervisors Report by Councilmember Rawleigh, seconded by Councilmember Coniglio.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

## AMBULANCE REPORT

117 total calls — 79 covered, 21 mutual aid, 35 ALS, 34 BLS, 4 prison trips.

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## SOLAR LAW UPDATE

Attorney Liponis outlined the SEQR process. The board:

- Declared the solar zoning action a **Type 1 Action**
- Declared intent to act as **Lead Agency**
- Authorized circulation of **coordination notices**

**Motion by Councilmember Rawleigh, seconded by Deputy Supervisor Huff.**

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

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## HIGHWAY

- Deputy Supervisor Huff thanked Acting Highway Superintendent Smith and his team for the good job they have been doing with road work.
- Acting Highway Superintendent Smith reported that they have finished the road work on Guile Road and Hendershot Road.
- Acting Highway Superintendent Smith requested \$110,000 to wedge roads for winter. He will provide a prioritized list of roads in worst condition.
- He advised the board that Frost Road now requires complete reconstruction due to the continued solar traffic.

Acting Highway Superintendent Smith requested approval to surplus the following items by bid:

- 1989 Ford Bronco
- 1947 International C Tractor
- 3-Phase Military Generator
- Military Trailer
- Piranha Iron Worker

Motion to surplus the aforementioned items by Deputy Supervisor Huff, seconded by Councilmember Rawleigh.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

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## RECYCLING & SOLID WASTE

Transfer station Manager Ceronie reported on understaffing due to Rob Andino taking a full-time position. Tim Finnigan and Jim Mann will help fill in.

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## CEMETERY

Councilmember Guzzardi said that he felt Rich Mogavero was doing a great job mowing and it would be in the towns best interest to keep him mowing the smaller cemeteries with it being this late in the season.

Motion to have Rich Mogavero continue mowing the smaller cemeteries by Councilmember Guzzardi, seconded by Councilmember Rawleigh to keep Rich Mogavero for cemetery mowing and not contract it out.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

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## PARKS & RECREATION

Councilmember Coniglio stated that Music in the Park is scheduled for August 8th featuring *7 Days Band* with *Kick A\$\$ Concessions*.

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## PLANNING & ZONING

Councilmember Rawleigh spoke with Code Officer Shawn Grasby, who is addressing enforcement matters and Planning Board activity. An extension was requested for the cell tower hearing.

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## TOWN CLERKS REPORT

A motion to approve the town Clerks Report for the month of June by Councilmember Guzzardi, seconded by Councilmember Rawleigh.

**Vote:** Aye 5 (DiSalvo, Huff, Coniglio, Rawleigh, Guzzardi) | No 0

**Motion Carried**

- **Intermunicipal Agreement for Dog Control**  
Clerk Woodworth presented a sample Intermunicipal Agreement for Dog Control. She informed the Board that the Town currently does not contract with any agency for Dog Control services and expressed her belief that it would be in the Town's best interest to contract with Livingston County Dog Control. Legal review is pending, and the Board will revisit the matter next month.
- **PTNY grant award event**  
Clerk Woodworth also reported that she, along with Deb Bump from Partners for Progress, Deputy Town Clerk Kaylee Leone, Village Mayor Kelly Bacon, Village Board Member Beth Shea, and Village Clerk-Treasurer Lisa Torcello, attended the LivCo Basecamp Grant Award event. At this event, the Town of Mount Morris was officially awarded the grant that Deb Bump applied for on the Town's behalf. During the ceremony, the Town also received a citation from Senator Pamela Helming in recognition of the PTNY grant award.

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## AUDIT OF CLAIMS – ABSTRACT 6, YEAR 2025

- **General A (Vouchers 137-159):** \$72,050.91  
**Motion** by Deputy Supervisor Huff, **Seconded** by Councilmember Rawleigh

**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0

**Motion Carried**

- **General B (Vouchers 39-43):** \$4,244.04  
**Motion** by Councilmember Rawleigh, **Seconded** by Councilmember Guzzardi  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**
- **Highway DA (Vouchers 56-62):** \$8,499.58  
**Motion** by Councilmember Guzzardi, **Seconded** by Deputy Supervisor Huff  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**
- **Highway DB (Vouchers 5-7):** \$203,816.97  
**Motion** by Councilmember Rawleigh, **Seconded** by Councilmember Guzzardi  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**
- **SR Refuse (Vouchers 13-14):** \$2,538.43  
**Motion** by Deputy Supervisor Huff, **Seconded** by Councilmember Rawleigh  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**
- **SS Sewer (Vouchers 11-12):** \$1,139.67  
**Motion** by Councilmember Rawleigh, **Seconded** by Councilmember Coniglio  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**
- **SW Water (Vouchers 14-19):** \$5,671.59  
**Motion** by Councilmember Guzzardi, **Seconded** by Councilmember Rawleigh  
**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0  
**Motion Carried**

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**PUBLIC COMMENT**

- **Gretchen Saunders** asked about music in the park and inquired about available funding opportunities through *Share the Sun Fund* from EDF. She questioned whether the Town was planning to apply for the grant. **Town Clerk Woodworth** advised that she had been previously instructed by **Shawn Grasby** the towns Code Enforcement Officer, not to apply for the EDF grant funds. Mrs. Saunders stated that the funding is available and expressed her belief that the Town would have a strong chance if an application were submitted. Clerk Woodworth stated that she would proceed with applying for the grant.
- **Wade Snyder** reported that a previously condemned property on Route 408 is once again being occupied, noting it as a recurring issue. The Board will follow up with the Health Department. He also raised concerns about junk vehicles, to which the Supervisor replied that the matter is being handled by Code Enforcement.
- **Krik Christophel:** Noted solar sites are not mowing per agreed landscaping. Asked about expanding code enforcement hours (currently limited to six hours/week). The board is considering getting an assistant to help with Code Enforcement.
- **Patrick Scully:** Asked about progress on noise ordinance. Attorney working with Sheriff's Dept to ensure enforceability. Ordinance still in review.
- **Kelly Bacon (Mayor):** Thanked Shawn for assistance with Certificate of Occupancy for new Waffle House.

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**ADDITIONAL BUSINESS**

Supervisor DiSalvo attended BeWell meeting, possible grant opportunities for resurfacing or converting Bellamy Park tennis courts to pickleball courts.

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## EXECUTIVE SESSION

**Motion to enter executive session (Personnel) at 6:42 PM:** Motion by Deputy Supervisor Huff, seconded by Councilmember Rawleigh.

**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0

**Motion Carried**

**Motion to exit executive session at 7:07 PM:** Motion by Deputy Supervisor Huff, seconded by Councilmember Rawleigh.

**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0

**Motion Carried**

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## ADJOURNMENT

**Motion to adjourn at 7:07 PM:** Motion by Councilmember Rawleigh, seconded by Councilmember Coniglio.

**Vote:** Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0

**Motion Carried**

Meeting Adjourned at 7:08 PM

Respectfully Submitted,

Town Clerk  
Chelsey Woodworth