

Town of Mount Morris
Town Board Meeting Minutes
Date: April 17, 2025
Time: 6:00 PM
Location: Town Hall

IN ATTENDANCE

Supervisor: David DiSalvo
Deputy Supervisor: Don Huff
Councilmembers: Jeff Coniglio, Joseph Rawleigh, Nate Guzzardi
Town Attorney: Ed Russell
Acting Highway Superintendent: Milton Smith
Code Enforcement Officer: Shawn Grasby
Deputy Town Clerk: Kaylee Leone
Town Clerk: Chelsey Woodworth
Assessor: Brian Knapp
Motor Equipment Operator: Spencer DiSalvo
Village Board Member: Tim Bryant
Village Mayor: Kelly Bacon
Residents: Karl and Johnna Schrier, Krik Christophel, Gretchen Saunders, Steven Zoller, Matthew and Patrick Scully, Pete DiSalvo, Chad Woodworth

CALL TO ORDER

Supervisor David DiSalvo called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion to Approve Regular Town Board Meeting – March 20, 2025
Motion by Councilmember Rawleigh, Seconded by Deputy Supervisor Huff
Vote: Aye 5 (DiSalvo, Huff, Coniglio, Guzzardi, Rawleigh) | No 0

Motion to Approve Special Town Board Meeting – April 4, 2025
Motion by Deputy Supervisor Huff, Seconded by Councilmember Guzzardi
Vote: Aye 4 (DiSalvo, Huff, Coniglio, Guzzardi) | Abstain 1 (Rawleigh)

RESOLUTION

Motion to Approve Resolution Requesting State Assistance for the 2026 Reassessment Project
Motion by Councilmember Guzzardi, Seconded by Councilmember Rawleigh
Vote: Aye 5 (DiSalvo, Huff, Coniglio, Guzzardi, Rawleigh) | No 0

DISCUSSION: COURT CLERK POSITION SHARING (Town & Village)

Village Mayor Kelly Bacon introduced the possibility of a shared court clerk position between the Town and Village of Mount Morris. She noted that both justices support the idea of retaining the same individual for both roles. Since the Village does not require a full-time clerk, the proposal included the Town sharing the position and potentially contributing to the employee’s health insurance.

Town Clerk Chelsey Woodworth expressed concern over the financial and procedural impact of creating a joint full-time court clerk role. She questioned the benefit to the Town in assuming healthcare costs, emphasizing that the current arrangement(the village having full time court clerk and the town having a part time court clerk) has functioned effectively for 13 years without such expenses. Woodworth explained that based on the Record of

Activities (ROA), the employee completed village duties from 8:00 AM to 4:00 PM (37.5 hours per week), and performed town-related work afterward, typically between 4:00 and 6:00 PM. She pointed out that the overlap was minimal, possibly only one day per month, during town court. She stressed the importance of protecting taxpayers from unnecessary expenses and insisted that any future arrangement be clear, accountable, and legally compliant.

Supervisor DiSalvo commented that the Town’s court revenues are relatively low. Town Attorney Ed Russell agreed to research the legal and logistical considerations of a shared position.

Councilmember Jeff Coniglio asked about Village court revenues, which Mayor Bacon estimated at \$70,000–\$72,000 annually.

Councilmember Rawleigh questioned the implications of the Town absorbing the Village court. Mayor Bacon and Village Trustee Bryant responded that the Village would retain its revenue. However, Clerk Woodworth disagreed, stating that if the Town were to absorb the Village court, the Town would receive the majority of the revenue. Attorney Russell agreed to look into the matter further.

SUPERVISOR'S MONTHLY REPORT

Motion to Accept Supervisor’s Monthly Report

Motion by Deputy Supervisor Huff, Seconded by Councilmember Guzzardi

Vote: Aye 5 | No 0

Motion to Approve Budget Transfer of \$5,000 from General Fund A to Refuse Fund

Motion by Councilmember Coniglio, Seconded by Councilmember Rawleigh

Vote: Aye 5 | No 0

Solar Update: Blatner Construction completed tree planting and road maintenance
Road Use Agreement: Payment expected within two weeks; recommendation to place funds in a road-specific reserve

- Cemetery Stones: Paid and ordered
- ARC Request for support in Hilltop Facility Renovation
 - **Motion to Support** ARC’s request
Motion by Deputy Supervisor Huff, Seconded by Councilmember Guzzardi
Vote: Aye 5 | No 0

Motion to Approve Waste Management Electrical Panel Upgrade

Motion by Deputy Supervisor Huff, Seconded by Councilmember Coniglio

Vote: Aye 5 | No 0

AMBULANCE REPORT

128 calls (12 mutual aid, 26 ALS, 47 BLS, 3 correctional facility calls)
Upcoming Event: Ambulance coverage for May 17th Race at Letchworth State Park

HIGHWAY REPORT

Updates from Acting Highway Superintendent Milton Smith

- The arrival of the new tractor is still pending.
 - The dollar bill machine for bulk water will remain operational from May 1st to October 1st. They will remove it during the other months due to the weather.
 - The roof at the town barn requires repairs. There was a discussion about potential repair options and the possibility of soliciting bids. Councilmember Coniglio noted that the board should have considered including the roof repairs when securing the BAN for the Salt Shed and other building improvements.
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COUNCILMEMBER UPDATES

- **Councilmember Guzzardi:**
 - There are a few trees in the cemetery that need to be removed.
Councilmember Guzzardi is meeting with a few contractors to get pricing on removal.
- **Councilmember Coniglio:**
 - No new Economic Development, Tourism, Parks, or Solar updates
- **Councilmember Rawleigh:**
 - Planning Board reviewed Verizon tower application (Route 408)
 - Comprehensive Plan discussions focus on dog law and glamping regulations
 - Code Enforcement Officer Grasby reported an upcoming solar project

CEMETERY BID

Motion to Award Cemetery Maintenance Contract to Oatka Creek Property

Maintenance for \$37,000

Motion by Councilmember Guzzardi, Seconded by Councilmember Coniglio

Vote: Aye 5 | No 0

Clerk Woodworth will advertise a bid for the mowing and maintenance of the other town cemeteries and Tuscarora park.

TOWN CLERK REPORT

Motion to Accept Town Clerk's Monthly Report

Motion by Councilmember Rawleigh, Seconded by Deputy Supervisor Huff

Vote: Aye 5 | No 0

- Town Website: New .gov compliant site launched
- Highway Staffing: advertisement for Motor Equipment Operator

AUDIT OF CLAIMS – ABSTRACT 4, YEAR 2025

- **General A (Vouchers 82-111):** \$126,390.87
Motion by Deputy Supervisor Huff, **Seconded** by Councilmember Rawleigh
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
- **General B (Vouchers 21-31):** \$14,994.69
Motion by Councilmember Guzzardi, **Seconded** by Councilmember Rawleigh
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
- **Highway DA (Vouchers 42-50):** \$13,005.43
Motion by Councilmember Guzzardi, **Seconded** by Deputy Supervisor Huff
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
- **Highway DB (Vouchers 2-3):** \$20,991.00
Motion by Councilmember Rawleigh, **Seconded** by Councilmember Guzzardi
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
- **SR Refuse (Vouchers 10-11):** \$2,262.41
Motion by Councilmember Guzzardi, **Seconded** by Deputy Supervisor Huff
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
- **SS Sewer (Vouchers 7-8):** \$594.04
Motion by Councilmember Rawleigh, **Seconded** by Councilmember Guzzardi
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried

- **SW Water (Vouchers 11-12):** \$144.96
Motion by Deputy Supervisor Huff, **Seconded** by Councilmember Coniglio
Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Rawleigh, Coniglio) | No 0
Motion Carried
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PUBLIC CONCERNS

- **Code Enforcement:**
 - Increase in code violations reported
 - Discussion on legal enforcement challenges
 - Possibility of hiring help for Code Enforcement Officer being considered
 - **Solar Law Update:**
 - Moratorium expired; update pending
 - Supervisor DiSalvo to attend LULA solar law conference
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ADJOURNMENT

Motion to Adjourn the meeting at 7:00 PM
Motion by Deputy Supervisor Huff, Seconded by Councilmember Rawleigh
Vote: Aye 5 | No 0

Meeting adjourned at 7:00 PM

Respectfully submitted,
Chelsey Woodworth
Town Clerk

ATTACHMENT

- Resolution Requesting State Assistance for the 2026 Reassessment Project

RESOLUTION REQUESTING STATE ASSISTANCE FOR A
REASSESSMENT PROJECT FOR THE TOWN OF MOUNT MORRIS

ADOPTED April 17, 2025

WHEREAS, the Town of MOUNT MORRIS has undergone the revaluation of real properties within the Town, the Town feels that it is necessary to conduct a reassessment project of all properties for the 2026 assessment roll to maintain a uniform standard of assessment for the Town; and

NOW, THEREFORE, it is hereby

RESOLVED, by the Town Board of the Town of Mount Morris, New York, that the Town of Mount Morris hereby requests State assistance, specifically from the NYS Office of Real Property Services, to do a reassessment project to maintain a uniform standard of assessment in accordance with Section 305 of the Real Property Tax Law; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to expend the necessary funds for the preparation of said plan and the establishment and maintenance of the Real Property Improvement Program.