

**TOWN OF MOUNT MORRIS
SPECIAL MEETING & BUDGET WORKSHOP
OCTOBER 9, 2025**

In Attendance:

Supervisor David DiSalvo, Deputy Supervisor Don Huff, Councilmembers Nate Guzzardi, Jeff Coniglio, and Joseph Rawleigh

Also in Attendance:

Town Clerk Chelsey Woodworth, Deputy Town Clerk Kaylee Leone, Acting Highway Superintendent Milton Smith, Accountant Terri McKerrow

Others Present:

Tom Yorks, Gina Smith, Tracy Kenney, Gretchen Saunders, William Manthey, Karl Schrier

CALL TO ORDER

Supervisor DiSalvo opened the meeting at 5:03 PM. Pledge of allegiance led by Supervisor DiSalvo.

RESOLUTION – AUTHORIZING APPLICATION FOR JCAP GRANT

**TOWN OF MOUNT MORRIS BOARD RESOLUTION
AUTHORIZING APPLICATION FOR JCAP GRANT**

WHEREAS, the Town of Mount Morris recognizes the importance of maintaining and improving court facilities to ensure the proper administration of justice; and

WHEREAS, the New York State Justice Court Assistance Program (JCAP) provides funding to help Town and Village Courts throughout the state improve court operations and facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Mount Morris authorizes the Town of Mount Morris Town Court to apply for a JCAP grant in the 2025–2026 grant cycle up to \$30,000.00.

Motion by: Deputy Supervisor Huff

Seconded by: Councilmember Rawleigh

Vote:

Supervisor DiSalvo – Aye

Deputy Supervisor Huff – Aye

Councilmember Guzzardi – Aye

Councilmember Coniglio – Aye

Councilmember Rawleigh – Aye

Resolution Adopted: October 9, 2025

Certified by:

Chelsey Woodworth, Town Clerk

Town of Mount Morris

BUDGET WORKSHOP

Supervisor DiSalvo opened the 2026 Budget Workshop. All members received a copy of the proposed budget for review and discussion.

- **Overall Rate & Levy:** Accountant McKerrow reported that the overall rate and tax levy are both down due to a larger PILOT payment.
- **Mortgage Tax:** Increased slightly as interest rates decline and refinancing activity increases.
- **Tax Cap:** Approximately \$836,000; proposed levy is \$833,000.
- **Wage Increases & Utilities:** Wage increases and estimated utility increases (20–25%) have been included.
- **Insurance:** Town’s insurance increased 3%, compared to the County’s 16% increase.
- **Attorney Fees:** Increased by \$5,000 in Fund B.
- **General Repairs:** Increased; includes a \$250,000 transfer from the solar road funds to general repairs.
- **Equipment:** \$63,000 budgeted for the new loader purchase, funded from the \$78,000 one-time conversion payment. Remaining \$15,000 planned for recycling dumpsters to reduce rental costs.
- **State Snow Removal:** Discussion held regarding removing DA 5148.1 and DA 5148.4, reducing the budget by \$17,000. Recommendation to keep the levy the same and utilize fund balance to offset changes.
- **Highway Superintendent:** Line item for Town Highway Superintendent remains in the budget.
- **Reserve Discussion:** Board discussed establishing reserve funds for future equipment replacement.
- **Fund Balance:** The budget remains within the tax cap and is considered financially positive.

NEW BUSINESS

Acting Highway Superintendent Smith reported on a proposed truck trade:

- Trade-in value: \$24,000
- Purchase price of replacement (with plow): \$31,500
- No additional outfitting is required unless bed lining or other options are desired.

Discussion was held regarding the Town Hall water service and metering, confirming that the Town remains a standard water customer and will still control the bulk water machine.

TOWN CLERK COMPENSATION

Town Clerk Woodworth presented a request for salary adjustment. She noted that she performs additional duties beyond statutory clerk responsibilities without compensation and requested her salary be increased to **\$60,000**, with an additional **\$10,000** if she continues as secretary to the Highway Department.

She also requested deputy clerk wages be raised to a minimum of **\$20/hour**, stating that deputies in comparable towns average **\$22–\$25/hour**.

Accountant McKerrow advised that the current budget is approximately **\$3,000** below the tax cap, and any significant increase would require offsetting cuts. The Board agreed to review the request further at the next budget meeting.

PLANNING BOARD PAY

Planning Board Secretary Kaylee Leone was concerned that last year's contractual line was insufficient to cover all members' meeting stipends if full attendance occurred for 12 meetings. Clerk Woodworth confirmed that the Village is billed for half of their wages since they are a joint board.

NEXT MEETING

The Board scheduled a **Budget Workshop** for **Tuesday, October 21, 2025, at 5:00 PM.**

ADJOURNMENT

Motion to adjourn made by Supervisor DiSalvo, seconded by Councilmember Rawleigh.

Vote: Aye 5 (DiSalvo, Huff, Guzzardi, Coniglio, Rawleigh) | No 0

Motion Carried

Meeting adjourned at **5:45 PM**

Respectfully Submitted,

Chelsey Woodworth

Town Clerk, Town of Mount Morris